COMMONWEALTH UNIVERSITY
College of Medicine

Tuition, Fee, and Refund Policy for the University

STATEMENT OF POLICY

This policy covers valuable information about tuition and other charges and the circumstances in which students may receive refunds.

TO WHOM THE POLICY APPLIES

All Students

POLICY AND PROCEDURES

I.   Tuition and Other Charges

Tuition, applicable fees, and other charges are assessed to students, generally on a semesterly basis for semester base students and yearly for yearly fee base students. It is a student's affirmative responsibility to review their bill and ensure that it is paid by the established deadline. An overdue outstanding balance may subject students to registration holds and further consequences.

Note: University refund policy will not cover external service payment, external payment such as LMS , SMS , VISA , or any regulatory charges that includes , NBME FEES , USMLE , Malpractice & Medical Insurance .

Online library fees are not refundable.

II.   Student's Right to Cancel

Students may withdraw from a degree program at any time. Students wishing to withdraw from a program should first consult with their faculty advisor. Students who decide to withdraw from a program must complete the Program Withdrawal Form ([Withdrawal Form download link](#)) and submit it to the Registrar's Office

Refund Schedule:

- Withdrawals submitted before the registration 100 % refund of tuition and fees.
- Withdrawals submitted After registration 75% refund of tuition and fees.
- Withdrawals submitted after the first day of classes no refund.

Refund Payment:

- **The refund process and proceeding will take 30 to 45 business days.**

Email:
info@cucom.org

Website:
https://www.cucom.org/

Phone:
+1 (240) 393 4946, +1 (234) 564 4564

Phone No:
+1(758) 286 2588

Admissions & Clinical Administrative Office:
909 Rose Avenue, Suite 400, North Bethesda, MD – 20852.

Campus Address:
No. 1, Beausejour Road, Gros Islet, Saint Lucia.

Important Note: By paying tuition or enrolling in or attending classes, a student agrees to all the terms in the above paragraph and this policy.

Late Fee Payment Policy

It is the responsibility of all CUCOM University students to pay their tuition and fee bill by the published due date in order to avoid an overdue payment fee. If your balance is not paid in full by the University's established due date, a late payment fee will be assessed to your student account.

Late payment fees are assessed as follows:

Past Due Balance	Late Payment Fee
$1,001 - $4,999	$100
$5,000 - $9,999	$200
$10,000 - or more	$500

Financial Hold

A hold will be placed on any student account that is not in good financial standing with the University. Holds will prevent students from accessing certain university services such as registering for classes, requesting transcripts, viewing grades, and receiving a diploma.

Payment Options

Payment for tuition and fees at the Commonwealth University College of Medicine can be made in a variety of forms. The following are your options for paying your remaining balance. Please note, we do not accept cash payments.

1. Pay Online

Accepted methods of payment are:

Credit/Debit Card (Visa, MasterCard, Discover, or American Express): Please note that credit/debit card payments are subject to a 2.95% service fee.

2. Pay via wire transfer.

Wire transfer Please be sure to include your **student ID number** and/or other identifying information with the wire transfer. After the wire transfer is completed, notify the Student Accounts Office of your payment amount and date of remittance via EMAIL. CUCOM banking information for the wire transfer will be sent upon request of the students.

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